SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S)

Official name: Local Councils Association
Postal address: Local Government Building, Local Government Street, Marsa Industrial Estate
Town: MARSA
Country: Malta
Telephone: +356 25968000
For the attention of:
Email: lca@lca.org.mt
Fax:

Internet address(es) (if applicable)
General address of the contracting authority (URL): http://www.lca.org.mt/pages/main
Address of the buyer profile (URL): https://www.etenders.gov.mt/epps
Electronic access to information (URL): https://www.etenders.gov.mt/epps
Electronic submission of tenders and requests to participate (URL): https://www.etenders.gov.mt/epps

Further information can be obtained at:
① As in above-mentioned contact point(s)
② Other: please complete Annex A.I

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at:
① As in above-mentioned contact point(s)
② Other: please complete Annex A.II

Tenders or requests to participate must be sent to:
① As in above-mentioned contact point(s)
② Other: please complete Annex A.III

I.2) TYPE OF THE CONTRACTING AUTHORITY

① Ministry or any other national or federal authority, including their regional or local subdivisions
② National or federal agency/office
③ Regional or local authority
④ Regional or local agency/office
⑤ Body governed by public law
⑥ European institution/agency or international organisation
⑦ Other (please specify):
⑧ General public services
⑨ Defence
⑩ Public order and safety
⑪ Environment
⑫ Economic and financial affairs
⑬ Health
⑭ Housing and community amenities
⑮ Social protection
⑯ Recreation, culture and religion
I.4) Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities:

- Yes
- No

(If yes, information on those contracting authorities can be provided in Annex A)

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority

LEASE FOR TWO ELECTRICAL PASSENGER VEHICLES

II.1.2) Type of contract and location of works, place of delivery or of performance

(Choose one category only - works, supplies or services - which corresponds most to the specific object of your contract or purchase(s))

<table>
<thead>
<tr>
<th>Category</th>
<th>Options</th>
</tr>
</thead>
</table>
| Works    | - Execution  
|          | - Design and execution  
|          | - Realisation, by whatever means of work, corresponding to the requirements specified by the contracting authorities |
| Supplies | - Purchase  
|          | - Lease  
|          | - Rental  
|          | - Hire purchase  
|          | - A combination of these |
| Services | Service category No 2  
|          | Please see Annex C3 for service categories |

<table>
<thead>
<tr>
<th>Location</th>
<th>Options</th>
</tr>
</thead>
</table>
| Main site or location of works | Main place of delivery  
| Main place of performance |
| NUTS code | MT00 |

II.1.3) The notice involves

- A public contract
- The establishment of a framework agreement
- The setting up of a dynamic purchasing system (DPS)

II.1.3) Information on framework agreement (if applicable)

<table>
<thead>
<tr>
<th>Options</th>
</tr>
</thead>
</table>
| Framework agreement with several operators  
| Number  
| OR, if applicable, maximum number of participants to the framework agreement envisaged  |
| Framework agreement with a single operator |

Duration of the framework agreement:

- Duration in year(s):
- or month(s):

Justification for a framework agreement, the duration of which exceeds four years:

Estimated total value of purchases for the entire duration of the framework agreement (if applicable; give figures only):
LEASE FOR TWO ELECTRICAL PASSENGER VEHICLES

Estimated value excluding VAT: 
OR Range: between and 
Frequency and value of the contracts to be awarded: (if known):

II.1.5) Short description of the contract or purchase(s)
The subject of this tender is the provision for the Lease of two electrical vehicles; five (5) door (four passenger doors and another separate door for the luggage compartment), for general office use by LCA. The vehicle must be able to seat five (5) persons including Driver.

II.1.6) Common procurement vocabulary (CPV)

<table>
<thead>
<tr>
<th>Main object</th>
<th>Main vocabulary</th>
<th>Supplementary vocabulary (if applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>34115200</td>
<td></td>
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<tr>
<td>Additional object(s)</td>
<td>34100000</td>
<td>34144900</td>
</tr>
</tbody>
</table>

II.1.7) Contract covered by the Government Procurement Agreement (GPA)
○ yes  ○ no

II.1.8) Division into lots (for information about lots, use Annex B as many times as there are lots)
○ yes  ○ no

If yes, tenders should be submitted for (tick one box only)
○ one lot only
○ one or more lots
○ all lots

II.1.9) Variants will be accepted
○ yes  ○ no

II.2) QUANTITY OR SCOPE OF THE CONTRACT

II.2.1) Total quantity or scope (including all lots and options, if applicable)

If applicable, estimated value excluding VAT (give figures only): 
OR Range: between and 

II.2.2) Options (if applicable)
○ yes  ○ no

If yes, description of these options:

If known, provisional timetable for recourse to these options:
in months:   or days:  (from the award of the contract)

II.2.3) Information about renewals (if applicable)

This contract is subject to renewal
○ yes  ○ no
LEASE FOR TWO ELECTRICAL PASSENGER VEHICLES

II.3) DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION

<table>
<thead>
<tr>
<th>Duration in months:</th>
<th>or days:</th>
<th>(from the award of the contract)</th>
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<tbody>
<tr>
<td>OR Starting</td>
<td>(dd/mm/yyyy)</td>
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<tr>
<td>Completion</td>
<td>(dd/mm/yyyy)</td>
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</tbody>
</table>

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) CONDITIONS RELATING TO THE CONTRACT

III.1.1) Deposits and guarantees required (if applicable)

III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded (if applicable)

III.1.4) Other particular conditions to which the performance of the contract is subject (if applicable)

☐ yes  ☐ no

If yes, description of particular conditions

III.2) CONDITIONS FOR PARTICIPATION

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers

Information and formalities necessary for evaluating if requirements are met:

III.2.2) Economic and financial capacity

<table>
<thead>
<tr>
<th>Information and formalities necessary for evaluating if requirements are met:</th>
<th>Minimum level(s) of standards possibly required (if applicable):</th>
</tr>
</thead>
</table>

III.2.3) Technical capacity

<table>
<thead>
<tr>
<th>Information and formalities necessary for evaluating if requirements are met:</th>
<th>Minimum level(s) of standards possibly required (if applicable):</th>
</tr>
</thead>
</table>

III.2.4) Information about reserved contracts (if applicable)

☐ The contract is restricted to sheltered workshops

☐ The execution of the contract is restricted to the framework of sheltered employment programmes

III.3) CONDITIONS SPECIFIC TO SERVICES CONTRACTS

III.3.1) Execution of the service is reserved to a particular profession
O yes  O no
If yes, reference to the relevant law, regulation or administrative provision:

III.3.2) Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service
O yes  O no

SECTION IV: PROCEDURE

IV.1) TYPE OF PROCEDURE

IV.1.1) Type of procedure

O Open
O Accelerated open
O Restricted
O Accelerated restricted
O Competitive procedure with negotiation
O Accelerated competitive procedure with negotiation
O Competitive dialogue
O Innovation partnership

IV.2) AWARD CRITERIA

IV.2.1) Award criteria (please tick the relevant box(es))
O Lowest price
OR
O The most economically advantageous tender in terms of
  O the criteria stated below (the award criteria should be given with their weighting or in descending order of importance where weighting is not possible for demonstrable reasons)
  O the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Weighting</th>
<th>Criteria</th>
<th>Weighting</th>
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<td>5.</td>
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</table>

IV.2.2) An electronic auction will be used
O yes  O no
If yes, additional information about electronic auction (if appropriate)
IV.3) ADMINISTRATIVE INFORMATION

IV.3.1) File reference number attributed by the contracting authority *(if applicable)*
LCA 001/2020

IV.3.2) Previous publication(s) concerning the same contract
○ yes  ○ no
If yes,

<table>
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<tr>
<th>Option</th>
<th>Details</th>
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<tr>
<td>Prior information notice</td>
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<td>Notice number in OJ:</td>
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<tr>
<td>Notice on a buyer profile</td>
<td>of</td>
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<td>Other previous publications (if applicable)</td>
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</table>

IV.3.3) Conditions for obtaining specifications and additional documents *(except for a DPS)* or descriptive document *(in the case of a competitive dialogue)*

| Time limit for receipt of requests for documents or for accessing documents |
| Date: *(dd/mm/yyyy)* Time: |

Payable documents
○ yes  ○ no
If yes, price *(give figures only)*: Currency:
Terms and method of payment:

IV.3.4) Time-limit for receipt of tenders or requests to participate
Date: 29/07/2020 *(dd/mm/yyyy)* Time: 12:00

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up
☐ Any EU official language
☐ Official EU language(s):

<table>
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<tr>
<th>Language Code</th>
<th>Yes</th>
<th>No</th>
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Other:

IV.3.7) Minimum time frame during which the tenderer must maintain the tender *(open procedure)*
Until: *(dd/mm/yyyy)*
ORDuration in month(s): OR days: *(from the date stated for receipt of tender)*

IV.3.8) Conditions for opening tenders
Date: 29/07/2020 *(dd/mm/yyyy)* Time: 12:30
Place *(if applicable)*: Persons authorised to be present at the opening of tenders *(if applicable)*
○ yes  ○ no

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) THIS IS A RECURRENT PROCUREMENT *(if applicable)*
LEASE FOR TWO ELECTRICAL PASSENGER VEHICLES

☐ yes  ☐ no
If yes, estimated timing for further notices to be published:

VI.2) CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS
☐ yes  ☐ no
If yes, reference to project(s) and/or programme(s):

VI.3) ADDITIONAL INFORMATION (if applicable)

VI.4) PROCEDURES FOR APPEAL

VI.4.1) Body responsible for appeal procedures
Official name: Public Contracts Review Board
National ID:
Postal address: Notre Dame Ditch
Town: Floriana
Postal code: FRN 1601
Country: Malta
Telephone: +356 21239095
Email: 
Fax: 
Internet address (URL):

Body responsible for mediation procedures (if applicable)
Official name: 
National ID:
Postal address: 
Town: 
Postal code: 
Country: 
Telephone: 
Email: 
Fax: 
Internet address (URL):

VI.4.2) Lodging of appeals (please fill heading VI.4.2 OR if need be, heading VI.4.3)
Precise information on deadline(s) for lodging appeals:

VI.4.3) Service from which information about the lodging of appeals may be obtained
Official name: 
National ID:
Postal address: 
Town: 
Postal code: 
Country: 
Telephone: 
Email: 
Fax: 
Internet address (URL):

VI.5) DATE OF DISPATCH OF THIS NOTICE:
30/06/2020 (dd/mm/yyyy)

Annex C1 – General procurement
SERVICE CATEGORIES REFERRED TO IN SECTION II: OBJECT OF THE CONTRACT
Directive 2004/18/EC
## Contract Notice - Below Treshold - EN

### Lease for Two Electrical Passenger Vehicles

#### Category No [1] | Subject
---|---
1 | Maintenance and repair services
2 | Land transport services [2], including armoured car services, and courier services, except transport of mail
3 | Air transport services of passengers and freight, except transport of mail
4 | Transport of mail by land [3] and by air
5 | Telecommunications services
6 | Financial services: (a) Insurance services (b) Banking and investment services [4]
7 | Computer and related services
8 | Research and development services [5]
9 | Accounting, auditing and bookkeeping services
10 | Market research and public opinion polling services
11 | Management consulting services [6] and related services
12 | Architectural services; engineering services and integrated engineering services; urban planning and landscape engineering services; related scientific and technical consulting services; technical testing and analysis services
13 | Advertising services
14 | Building-cleaning services and property management services
15 | Publishing and printing services on a fee or contract basis
16 | Sewage and refuse disposal services; sanitation and similar services

#### Category No [7] | Subject
---|---
17 | Hotel and restaurant services
18 | Rail transport services
19 | Water transport services
20 | Supporting and auxiliary transport services
21 | Legal services
22 | Personnel placement and supply services [8]
23 | Investigation and security services, except armoured car services
24 | Education and vocational education services
25 | Health and social services
26 | Recreational, cultural and sporting services [9]
27 | Other services

1. Service categories within the meaning of Article 20 and Annex IIA to Directive 2004/18/EC
2. Except for rail transport services covered by category 18.
3. Except for rail transport services covered by category 18.
4. Except financial services in connection with the issue, sale, purchase or transfer of securities or other financial instruments, and central bank services.
Also excluded: services involving the acquisition or rental, by whatever financial procedures, of land, existing buildings, or other immovable property or concerning rights thereon; nevertheless, financial services supplied at the same time as, before or after the contract of acquisition or rental, in whatever form, shall be subject to this Directive.

5. Except research and development services other than those where the benefits accrue exclusively to the contracting authority for its use in the conduct of its own affairs on condition that the service provided is wholly remunerated by the contracting authority.

6. Except arbitration and conciliation services

7. Service categories within the meaning of Article 21 and Annex IIB of Directive 2004/18/EC

8. Except employment contracts.

9. Except contracts for the acquisition, development, production or co-production of program material by broadcasters and contracts for broadcasting time.